



Oswegatchie Educational Center

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Job Description for Counselor

Minimum Qualifications:

1. Must be graduated from high school before summer camp begins.
2. Must have experience in camping or working with youth ages 12 to 18.
3. Must have the ability to provide safe and consistent supervision.
4. Must have a desire to work with children in a camp environment.
5. Must possess and maintain a positive attitude.
6. Must be a positive role model in the presence of campers.
7. Must have the ability to earn campers' trust.
8. Must have the ability to communicate with campers.
9. Must have the ability to accept guidance and supervision.
10. Preferred to be at least 18 years of age
11. Must obtain a First Aid & CPR certification that will be less than 1 year old by the time staff training begins.

Responsible To: Program Director

General Responsibility: To carry out and supervise the summer camp program.

Specific Responsibilities:

1. Participate in a 10 day training program prior to campers arriving.
2. Supervise campers in a safe and consistent manner, as well as insuring quality experience.
3. Maintain campsite so that it is safe and free from hazards. Report any maintenance problems.
4. Report injuries of anyone under your supervision to the medical director.
5. Share concerns with camp management as needed.
6. Provide direct and around the clock supervision for 10 to 15 campers. This includes overnight at campsites away from main camp.
7. Supervise and delegate responsibilities to the CIT's when appropriate.
8. Assist the Ropes Coordinator in supervision and implementation of the low and high ropes programs.
9. Assist and advise campers through registration on Sunday.
10. Supervise campsite through daily campsite and main camp details / clean up.
11. Instruct and supervise camp programs as assigned by the Program Director.
12. Lead trips for hiking, biking, canoes, and kayaks.
13. Lead environmental and leadership education classes as trained.
14. Assist in other duties that occur around the camp as needed. This includes cleaning, firewood, food service help, maintenance assistance, etc.

Note: Consult summer camp brochure to understand the large variety of activities Oswegatchie offers.